**Welcome Week Timetable Template**

*Please complete the following template as fully as possible, and return to Wil Vincent. It is important that rooms are* ***booked and confirmed*** *before you include them on here, as students will be receiving the information you provide in their welcome pack. As these are being designed and printed through external marketing, it won’t be possible to make amendments once designs have been confirmed!*

CENTRE: IDC/RE

\*NOTE: While all details were correct at the time of going to press, some room or time changes are always possible.

**Monday 19th September**

**All Built Environment Undergraduate Courses**

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Lead** | **Room** | **Activity** |
| 09.30  10.45 | Simon Handley | MP Auditorium, level 1 entrance | Introduction to the Faculty and to key systems and services you will need |
| 11.00  13.30 | Angela Kilby  Antony Taft  Tim Lee  Emma Love  Paul Laycock | MP 388 (TBC) (QS/CM)  MP 391 (TBC) (Civ)  MP491 (RE)  MP 492 (BS)  MP493 (AT) | Course Induction Sessions   * Course structure and modules * Your professional body routes * Rules, regulations, procedures and expectations |
| 1330-1500 | Student Buddies | n/a | Lunch, campus tours |

**Tuesday 20th September**

**All Built Environment Undergraduate Courses.**

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| **Time** | **Lead** | **Room** | **Activity** |
| 0930-945 | Nicki Schiessel Harvey | Curzon St Park | Meet in Curzon St Park at front of Millennium Point. Please bring clothes suitable for walking around site (may be muddy grass)  \*Make sure you get on the right coach – there are several trips leaving at this time! |
| 0945 | Nicki Schiessel Harvey | Curzon St Park | Depart for West Midlands Safari Park Course Activity Day |
| 1115 | Chris Conway | WMSP | Arrive WMSP. Welcome and overview of activities |
| 11.30-13.00 | Mo Mayouf  Paul Laycock | WMSP | Team Activities to build digital and real constructions. |
| 13.00-13.30 |  | WMSP | Lunch and time to explore.  \*Bring a pack lunch if you don’t want to buy sandwiches on site. |
| 13.30-16.00 | Programme Staff and industry guests | WMSP | Course specific activities   * Architectural Technology & Civil Engineering - Design of a safari-themed eating area. * Construction Management & Quantity Surveying - Cost and Construction issues in proposed new hotel development on site. * Building Surveying & Real Estate – Survey & Inspection of Spring Grove House. Asset marketing (RE) and architectural sketching (BS) activity. |
| 16.00 |  |  | Depart WMSP |
| 1715 |  |  | Approx arrival Millennium Point |

**Wednesday 21st September**

**All Students**

|  |  |  |
| --- | --- | --- |
| **Time** | **Room** | **Event (And description)** |
| 11.00-  17.00 | City Centre Campus | Students Union Welcome Fair in Millennium Point, Parkside and Curzon. For the latest details see: <http://www.bcusu.com/> |
|  |  |  |

**HNC Construction Students**

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| **Time** | **Lead** | **Room** | **Activity** |
| 0900-1200 | Chris Conway | MP388 | Course Induction Session   * Course structure and modules * Your degree and professional body routes * Rules, regulations, procedures and expectations |
| 12.30  14.00 | Simon Handley | MP Auditorium, Level 1 entrance | Introduction to the Faculty and to key systems and services you will need |
| 14.00-17.00 | Student Buddies, personal tutors. | City Centre Campus | Campus tours, opportunity to meet your personal tutor. |
| 11.00-  17.00 | Drop in to explore when free | City Centre Campus | Students Union Welcome Fair in Millennium Point, Parkside and Curzon. For the latest details see: <http://www.bcusu.com/> |

**Wednesday 21st September**

**Built Environment Postgraduate Students**

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| --- | --- | --- | --- |
| **Time** | **Lead** | **Room** | **Activity** |
| 12.30  14.00 | Simon Handley | Auditorium | Introduction to the Faculty and to key systems and services you will need |
| 14.15-14.45 | Nicki Schiessel Harvey | MP388 | Introduction to Postgraduate Study in Built Environment. Rules, regulations, procedures and expectations. |
| 15.00  17.00 | PG Programme leaders | MP388  MP490  MP402  MP435  MP391(TBC) | Course Induction Sessions   * Course structure, timetable and modules * Your degree and professional body routes * Opportunity to meet your personal tutor. |
| 11.00-  17.00 | Drop in to explore when free | City Centre Campus | Students Union Welcome Fair in Millennium Point, Parkside and Curzon. For the latest details see: <http://www.bcusu.com/> |

**Thursday 22nd September**

**All Built Environment Undergraduate Courses.**

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| **Time** | **Lead** | **Room** | **Activity** |
| 09.30-11.00 | Personal Tutors | MP391 plus other rooms | First personal tutor group meeting. Bring your A4 poster you did as your Level Up task and be prepared to introduce yourself. [insert Level Up Link]  Full list of tutor groups and rooms available in MP391. |
| 11.00-  17.00 | Course staff and buddies available | MP391  MP495 lab | Time to work up your presentations for tomorrow! |
| 11.00-  17.00 |  | B’ham | Explore Birmingham Challenge activity (optional) |

**Friday 23rd September**

**All Built Environment Undergraduate Courses.**

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| --- | --- | --- | --- |
| **Time** | **Lead** | **Room** | **Activity** |
| 09.30-13.00 | Programme Leads & guests | MP 391 plus other rooms | This morning you will present your findings and conclusions from your activities on Tuesday to a panel of course staff, industry professionals and other students. Followed by discussion about career paths and ‘top tips’ from those who have been there.  \*Times for individual course group presentations TBC |
| 14.30 onwards | Student Success Advisors and Student Buddies | Eagle & Ball Student Union | [Wil to include relevant text] |